



# COMMONWEALTH-PARKVILLE SCHOOL

P.O. BOX 70177, SAN JUAN, PR 00936-8177

Tel. (787) 765-4411 Fax (787) 764-3809

Web Site: [www.cpspr.org](http://www.cpspr.org)

June, 2010

Dear CPS Parents:

During the first semester of academic year 2010-2011, CPS will be utilizing OutlookLive@edu online and collaboration services. An e-mail account will be provided to your son/daughter under the OutlookLive@edu service from Microsoft as an additional tool of communication. More than just an e-mail, OutlookLive@edu offers a number of productivity and collaboration tools.

We are including the guidelines that define the appropriate use of CPS students e-mails. By signing this form, you hereby accept and agree to your son/daughter's rights to use the OutlookLive@edu e-mail service and abide to the guidelines established. You also understand that the Windows Live ID provided to your son/daughter can be used to access other electronic services that are offered by the OutlookLive@edu service, which consists of tools created for educational purposes.

The use of Microsoft services is subject to Microsoft's standard consumer terms of use. For more information, go to Outlooklive@edu.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Parent/Guardian name

\_\_\_\_\_  
Parent/Guardian signature

\_\_\_\_\_  
Date

**Please sign and return to homeroom teacher in August, 2010**